

COVID-19 Guidelines



kids campus
at SFCC

Updated 01/20/2022

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Enrollment

Enrollment is currently at full capacity.

On March 28, 2021, the Early Childhood Education and Care Department announced requirements that let facilities return to normal group size and student-to-teacher ratios. Kids Campus returned enrollment at full capacity on June 1, 2021. Below are the number of children that are currently enrolled in each classroom.

- Infants A: 8
- Infants B: 8
- Toddlers A: 10
- Toddlers B: 10
- Early Two's: 12
- Late 2's: 14
- Early Pre-K A: 16
- Early Pre-K B: 16
- Mixed Pre-K: 16
- Pre-K: 18

Social Distancing

Social Distancing in the classroom and on the playgrounds

Kids Campus will do its best to maintain social distancing both in the classroom and out on the playgrounds.

In the Classroom:

We are allowing two children per activity/learning center at a time. Currently each area is labeled with the number of students allowed in that area most of the children are already accustomed to this, teachers discuss the change in number with the students. Children will be redirected other areas to encourage social distancing.

We have bigger areas for circle time so that we can space each child and teacher further apart.

During Mealtime:

We also not providing family style dining during this time. We will have spacing between the table and other tables throughout the room available for meal time.

During Naptime:

During naptime, we are providing a 6-foot spacing for children.

Only one child at a time is allowed to enter the restroom area. Once they are finished, they will be reminded to wash their hands.

On the Playground:

We are enforcing social distancing by controlling how many children are on each structure. We encourage children to play throughout the whole playground, setting up engaging activities to help them spread out a little more. Children will be redirected other areas when not in compliance. Our playgrounds have plenty of extra space.

Staffing Requirements

All College employees and students are required to be vaccinated or apply for and receive approval for an exemption. Non-vaccinated staff and practicum students, including those vaccinated but without a booster, must test for COVID-19 every week. We are maintaining copies of test results for at least twelve (12) months for review by licensing. Staff is required to wear a mask at all times except when they are outside in the playground. Staff also have daily temperature checks at the front door before entering. Staff must sanitize their hands upon entry and wash their hands upon entry to the classrooms.

The screening station is equipped with sanitizer, adults and children disposable masks, wipes, questionnaire for screening, sanitized pens, and a no touch thermometer.

Family Requirements

At the time of enrollment, families will be asked to complete a Kids Campus Contract acknowledging new requirements for them and their children. The contract will include a release of liability form.

Drop Off/Screening:

- Parents/guardians entry exclusively for the purposes of pick-up or drop-off under the following conditions:
- Parents drop their children at the main entrance and a teacher from their classroom will receive and take the child to the classroom.
- Limit entry to one parent or guardian;
- Time spent in facility should not extend beyond that which is necessary for picking-up or dropping-off child(ren);
- Masks are required to be worn indoors by all parents/guardians;
- All other parental interactions with staff must remain virtual or outdoors (e.g. – parent-teacher conferences, daily reports, payment processing, etc.); and
- Ensure physical distancing is maintained

Both the child's and the adult's temperatures are taken. Once this is complete, we have the adult clock in their child using an app called Smart Care, and one of their teacher's will escort the child to their classroom. Where they will be required to wash their hands.

Pick up Process:

We utilize different building exits to avoid crowds. Each classroom has a designated exit point and space. The parents of the infants and toddlers classrooms use the main entrance; the parents of the two's classroom use the west exit where the teacher education department is located. The parents of the early pre-K classrooms use the east exit located by the Kids Campus offices; the parents of the Pre-K classrooms use the Pre-K wing, the annexed Kids Campus building.

Preferably, same parent for drop off and pick up if possible.

Bedding:

We ask that bedding be brought at the beginning of the school year session and we launder them in the center once a week. This is to limit the amount of outside contact in the center.

Extra Clothing:

We ask that all children bring in extra clothing at the beginning of the program and have it stored in a small container or bag. We do understand things happen and we may have to send some home and get new clothing in return. In this case, we ask that when sending new clothing, diapers, wipes, etc. to bring it already in a bag or container.

Masks:

Children 2 and older are required to wear a mask while at Kids Campus. The only exceptions will be at mealtime and at naptime, and outdoors.

Infant Classroom Rules

There are absolutely no shoes allowed in the infant rooms. Shoe covers are available and designated to be used once only.

When staff feed infants who cannot hold their own bottles and need to be held, they are required to have a full frontal covering.

Sanitation

Classroom:

We are using our current sanitation logs, but instead of weekly, we have implemented a daily cleaning schedule. We continue to use our current cleaning solutions.

Outdoor:

We are using our current sanitation logs, but instead of weekly, we have implemented a daily cleaning schedule. We require that each class use cleaning solution to spray down the playground equipment after they are done. Once this is done, we wait 15 minutes until the next class is permitted outside. In addition, at the end of the day, our custodian crew sanitizes the playground equipment.

Safety Plan

Staff Safety Requirements:

- We are requiring all Kids Campus Staff be full vaccinated or have an approved exemption. 95% of our staff is vaccinated. 5% of our staff have approved exemptions from SFCC.
- Non-vaccinated staff and practicum students, including those vaccinated but without a booster, must test for COVID-19 every week. We are maintaining copies of test results for at least twelve (12) months for review by licensing.
- We require all families and staff members to sign a liability form.
- If staff members are spit up on or get a bodily fluid on them, they are required to change and wash up immediately.
- We require all staff to wear a smock, apron, or gown at all times.
- We require that all staff wear masks.
- We require all staff to get daily temperature checks and complete a health survey.

Reporting

Mandatory Weekly Child Care Covid Report

- All New Mexico licensed and regulated childcare providers are required to complete a weekly Child Care Covid Report by 8 p.m. every Monday. The weekly Child Care Covid Report will help ensure accurate and up-to-date data in the fight against COVID-19 by gathering data on staffing levels, enrollment data, staff well-being, testing, and current vaccination rates.

Family Safety Requirements:

- We require all families sign a new contract and liability form.
- We require all families to be screened daily, including temperature checks.
- Children 2 and older must wear a mask.
- Handwashing and sanitation are a must.

We must exclude children or staff from the program who have two or more symptoms consistent with COVID-19 and/or test positive, including those who are fully vaccinated. Anyone who is symptomatic should isolate themselves and seek testing for COVID-19.

5-Day Quarantine and Isolation Guidance

For anyone who tests positive for COVID, regardless of vaccination status:

- Stay home and isolate for 5 days. Day 0 is the day of symptom onset, or the day the positive test was taken (for asymptomatic persons).
- The individual DOES NOT need to get an additional PCR test if he/she have had a positive at-home rapid test. Any positive test is considered positive.

- If the individual has no symptoms after 5 DAYS, he/she may leave the house but must wear a mask for 5 more days (surgical grade or KN95 preferred).
- Individuals who have a fever, or other persistent symptoms, must continue to stay home in isolation until the fever is gone for 24 hours and other symptoms are resolved.
- To prevent the spread of COVID, the individual must tell anyone they have recently had close contact with and encourage them to get tested, monitor for symptoms, and reduce exposure to other people.

For anyone who has symptoms of COVID-19, regardless of your vaccination status:

- Get either an at-home rapid test or PCR test if possible and stay at home until you know your test result.
- If the person tests positive, follow the guidelines for a positive test result.
- If the person tests negative but still has symptoms, he/she must continue to stay at home and get a PCR test OR a second at-home rapid test in 1-2 days.
- If the person tests positive on the PCR or second at-home rapid test, follow the guidelines for a COVID-positive test.
- If the person cannot get a test, but still has symptoms, assume is the test results would be positive and follow the guidelines for a COVID-positive test.

For anyone who has been in close contact with someone with COVID-19 (Quarantine):

These guidelines differ depending on vaccination status.

If the person is up to date on all COVID-19 vaccines that it is eligible for:

- Wear a mask around others for 10 days. Day 0 is the day of exposure; day 1 is the day after the exposure.
- Test on Day 5 if possible.
- If the person develops symptoms at any time, he/she must be tested, if possible, and stay at home until results are received.
- If the person cannot get a test, but still has symptoms, a positive test should be assumed, and the individual should stay home and follow the guidelines for a COVID-positive test.

If the individual is unvaccinated, not fully vaccinated or without a booster (not up to date on all vaccinations you are eligible for):

- Stay at home and quarantine for 5 days.
- Then wear a mask around others for 5 MORE DAYS.
- Test on Day 5, if possible.
- If the person develops symptoms at any time, he/she must be tested, if possible, and stay at home until the results are received.
- If the person cannot get a test, but still has symptoms, a positive test should be assumed, and the individual should stay home and follow the guidelines for a COVID-positive test. If a close contact is continuously exposed (i.e., lives in the same household), the close contact must

quarantine for the 5 days the positive person is infectious AND an additional 5 days in case the close contact converts to positive. This means that household members living with a COVID positive individual must quarantine for a minimum of 10 days.

<https://www.nmeccd.org/covid-19/>